**Roopak Malik**

E-Mail: [malikroopak@gmail.com](mailto:malikroopak@gmail.com)Mob: 8800947754

**Professional Summary**:

Focused and resourceful Electrical Site Engineer with exceptional team leadership and quality assurance abilities. Able to work on multiple projects simultaneously and complete them on time and under budget. Meticulous attention to detailregardingsafety regulations and practices.

**Technical Qualification**:

* **B.Tech** in **Electrical** from Hindu College of Engineering, Sonipat, affiliated to M.D. University, Rohtak.
* **Diploma** in **Electrical** from Hindu Institute of Technology, Sonipat, affiliated to Haryana State Board of Technical Education.

**Academic Qualification**:

* Matriculation from “**The Air Force School”**, Subroto Park, New Delhi, (CBSE).

**Work Experience**:

* Assistant Manager, Projects **Nov 2016 – Till Date**

**VIBGYOR ENERGY**

* Conducting cost benefit analysis of the projects including feasibility studies, assessment of the requirements, interface and commissioning.
* Conceptualizing project execution plans after discussion with clients, gathering information and preparing functional specifications and system requirement specifications.
* Planning & Management of resources allocation, budget & time for smooth execution of project as per the set deadline.
* Managing or tracing information and tracking requirements status throughout the project.
* Reviewing engineering drawings, technical specifications, cost estimates for installation & commissioning of the networks.
* Identifying project bottlenecks and undertaking corrective measures.
* Handover the project with satisfactory desired performance to the customer. Training to the customer regarding system working, routine maintenance and preventive maintenance.

**Key Rooftop Projects** - Fortis Mohali (200 kWp), Bharat Seats Manesar (200 kWp), CEPL Bhiwadi (700 kWp), VBL Nuh (656 kWp), M2K CorporatePark Shopping Plaza Gurugram (54 kWp). Currently handling rooftop/carport parking project at Fortis Jaipur (263 KWp).

* Engineer, Projects **Dec 2014 – Nov 2016**

**Satyam Auto Components Pvt. Ltd.**

* Handling of electrical load as per requirement.
* Erection of HT/LT distribution line (11KV) + Panels.
* Good understanding of Electrical Drawings, Planning of Projects, Erection and Maintenance.
* Checking plans, Drawings and Quantities for accuracy of calculations.
* Ensuring that all material used, and work performed are as per specifications.
* Overseeing the Budget, Selection and Requisition of material.
* Agreeing a price for material and making cost effective solutions and proposals for the intended project.
* Managing, Monitoring and Interpreting the contract design documents supplied by the client or architect.
* Liaising with any consultants, subcontractors, supervisors, planners and the general work force involved in the project.
* Liaising with the local authority (where appropriate to the project) to ensure compliance with local regulations and by-laws.
* Communicating with clients and their representatives (architects, engineers and surveyors), including attending regular meetings to keep them informed of progress.
* Day-to-day management of the site, including supervising and monitoring the site labour force and the work of any subcontractors.
* Planning the work and efficiently organising the plant and site facilities to meet agreed deadline.

Worked with **M/S Satyam Auto Components Pvt. Ltd. (HERO GROUP)** as a Project Engineer. Handled utility installation for Dharuhera Plant & Paint Shop installation for Manesar Plant.

* **Dec 2012 – Dec 2014**

Worked with **M/S Innovative Tech Pack Ltd.** As GET at Rudrapur plant and as Ass. Engineer at Guwahati plant in Utility/Maintenance Department. The company is involved with manufacturing packaging products.

**Personal Qualities**:

* Excellent co-ordination & communication skills.
* Maintain a positive & healthy environment around.
* Optimistic.

**Personal Details:**

Date of Birth : 29th June 1988

Father’s Name : Vinod Kumar Malik

Marital Status : Married

Religion : Hindu

Nationality : Indian

Languages Known : English, Hindi

Place: Gurugram, Haryana ROOPAK MALIK